



relevant ecommerce™

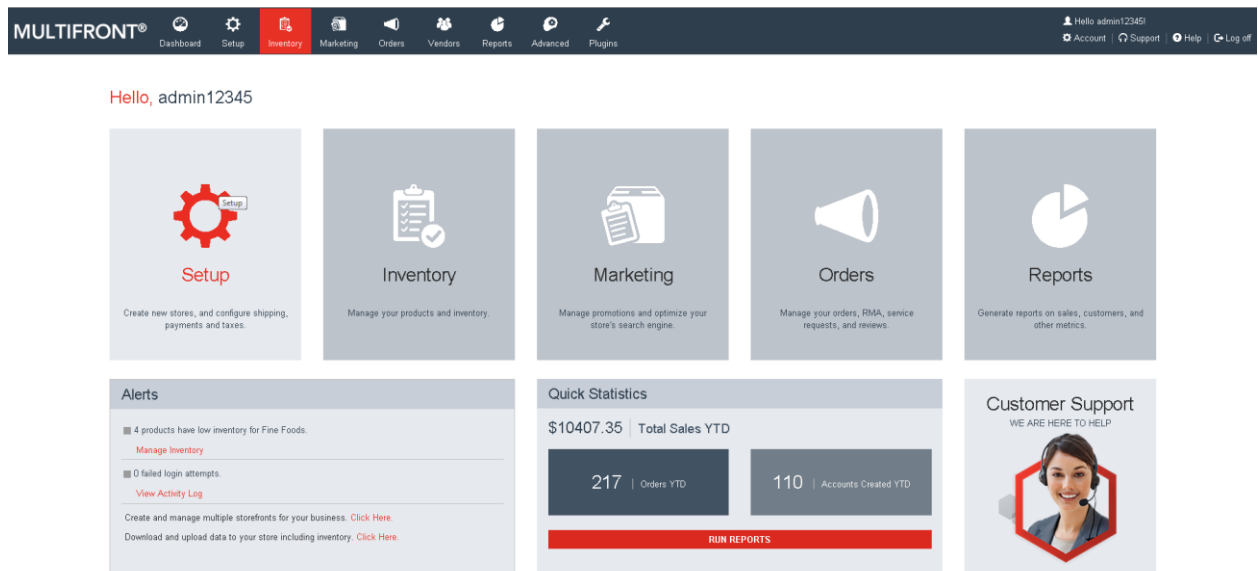
ZNODE MULTIFRONT IMPORT/EXPORT USER GUIDE

September 2015

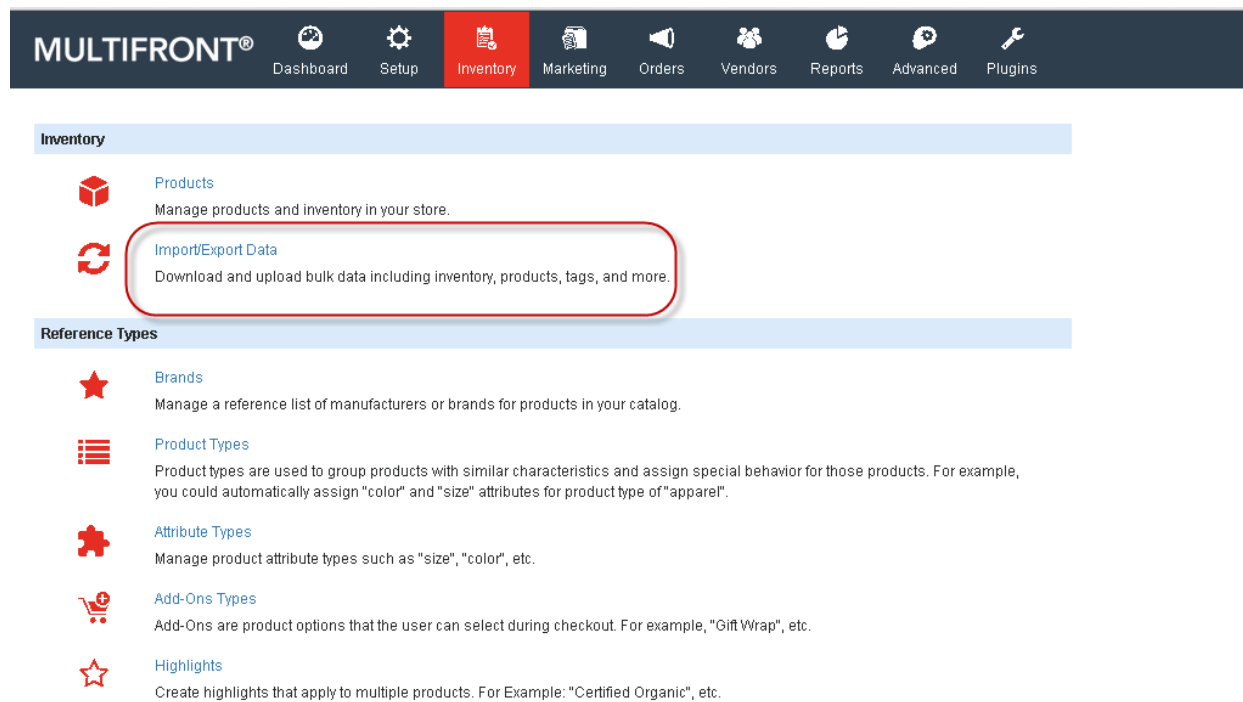
Import/Export User Guide

1) How to Export Inventory:

- Log into Multifront and select the **Inventory** icon/link.



- Click on the Import/Export Data link.



MULTIFRONT® Dashboard Setup **Inventory** Marketing Orders Vendors Reports Advanced Plugins

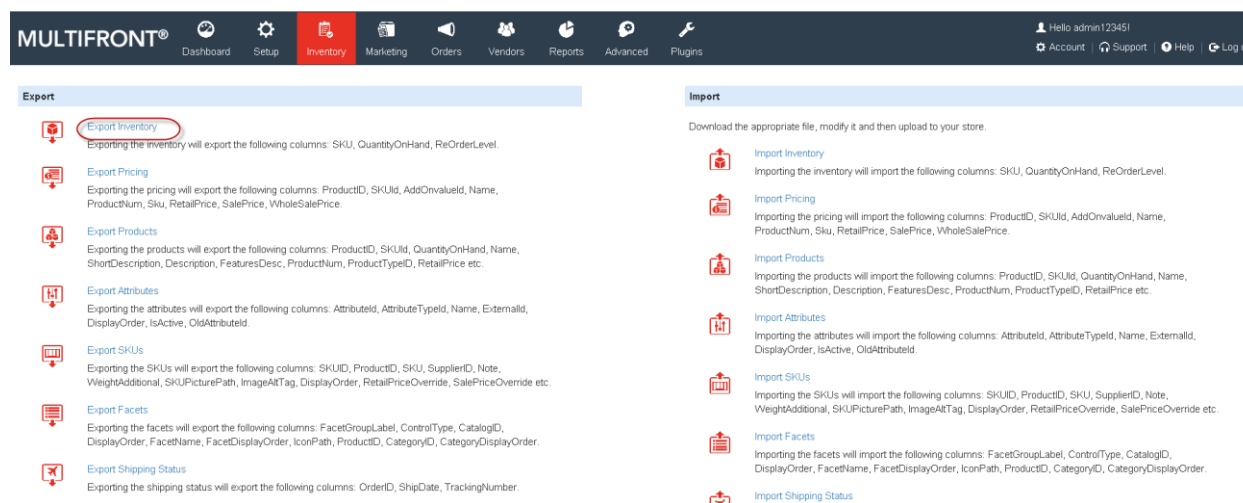
Inventory

- Products**
Manage products and inventory in your store.
- Import/Export Data**
Download and upload bulk data including inventory, products, tags, and more.

Reference Types

- Brands**
Manage a reference list of manufacturers or brands for products in your catalog.
- Product Types**
Product types are used to group products with similar characteristics and assign special behavior for those products. For example, you could automatically assign "color" and "size" attributes for product type of "apparel".
- Attribute Types**
Manage product attribute types such as "size", "color", etc.
- Add-Ons Types**
Add-Ons are product options that the user can select during checkout. For example, "Gift Wrap", etc.
- Highlights**
Create highlights that apply to multiple products. For Example: "Certified Organic", etc.

- Click on Export Inventory link.



MULTIFRONT® Dashboard Setup **Inventory** Marketing Orders Vendors Reports Advanced Plugins Hello admin12345 Account Support Help Log off

Export

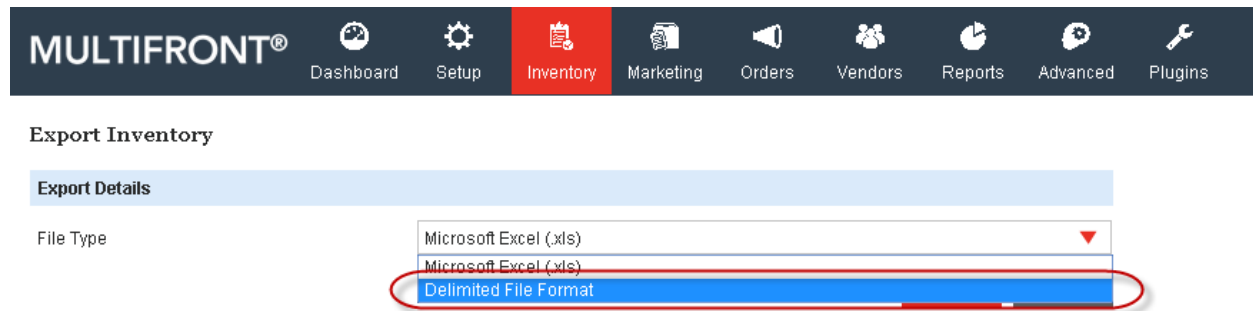
- Export Inventory**
Exporting the inventory will export the following columns: SKU, QuantityOnHand, ReOrderLevel.
- Export Pricing**
Exporting the pricing will export the following columns: ProductID, SKUID, AddOnValueID, Name, ProductNum, Sku, RetailPrice, SalePrice, WholeSalePrice.
- Export Products**
Exporting the products will export the following columns: ProductID, SKUID, QuantityOnHand, Name, ShortDescription, Description, FeaturesDesc, ProductNum, ProductTypeID, RetailPrice etc.
- Export Attributes**
Exporting the attributes will export the following columns: AttributeID, AttributeTypeID, Name, ExternalID, DisplayOrder, IsActive, OldAttributeID.
- Export SKUs**
Exporting the SKUs will export the following columns: SKUID, ProductID, SKU, SupplierID, Note, WeightAdditional, SKUPicturePath, ImageAltTag, DisplayOrder, RetailPriceOverride, SalePriceOverride etc.
- Export Facets**
Exporting the facets will export the following columns: FacetGroupLabel, ControlType, CatalogID, DisplayOrder, FacetName, FacetDisplayOrder, IconPath, ProductID, CategoryID, CategoryDisplayOrder.
- Export Shipping Status**
Exporting the shipping status will export the following columns: OrderID, ShipDate, TrackingNumber.

Import

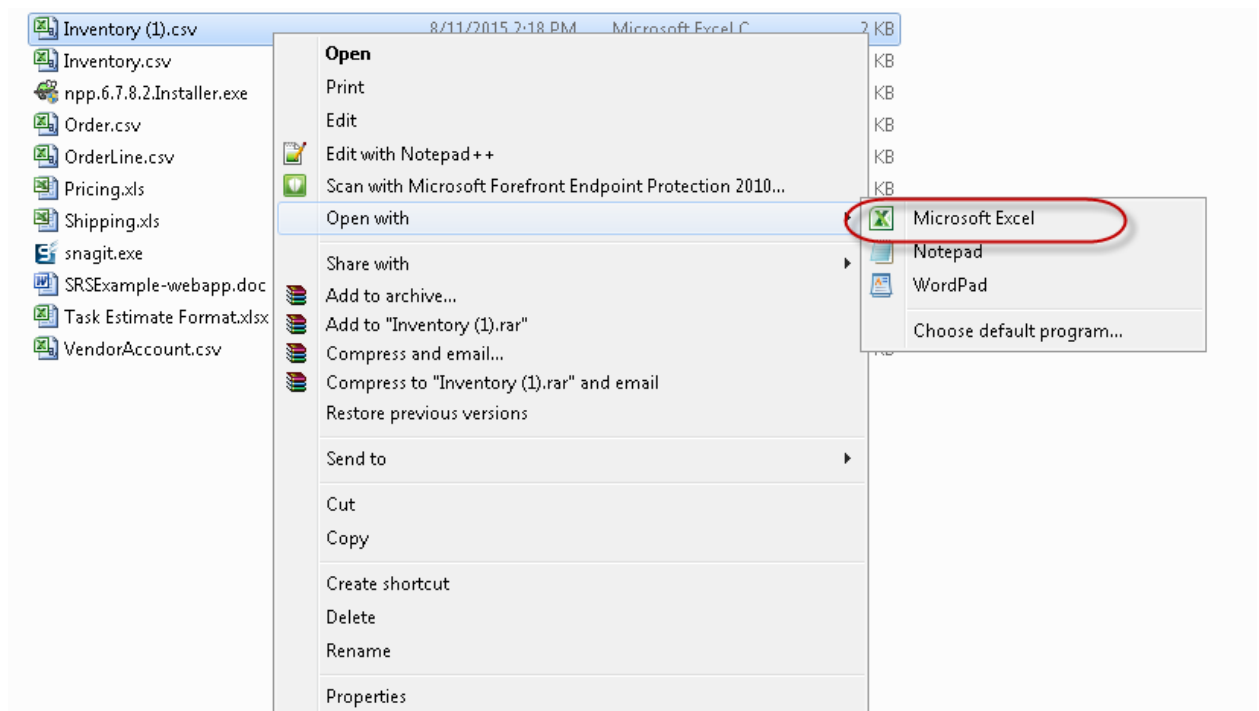
Download the appropriate file, modify it and then upload to your store.

- Import Inventory**
Importing the inventory will import the following columns: SKU, QuantityOnHand, ReOrderLevel.
- Import Pricing**
Importing the pricing will import the following columns: ProductID, SKUID, AddOnValueID, Name, ProductNum, Sku, RetailPrice, SalePrice, WholeSalePrice.
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- Import Shipping Status**

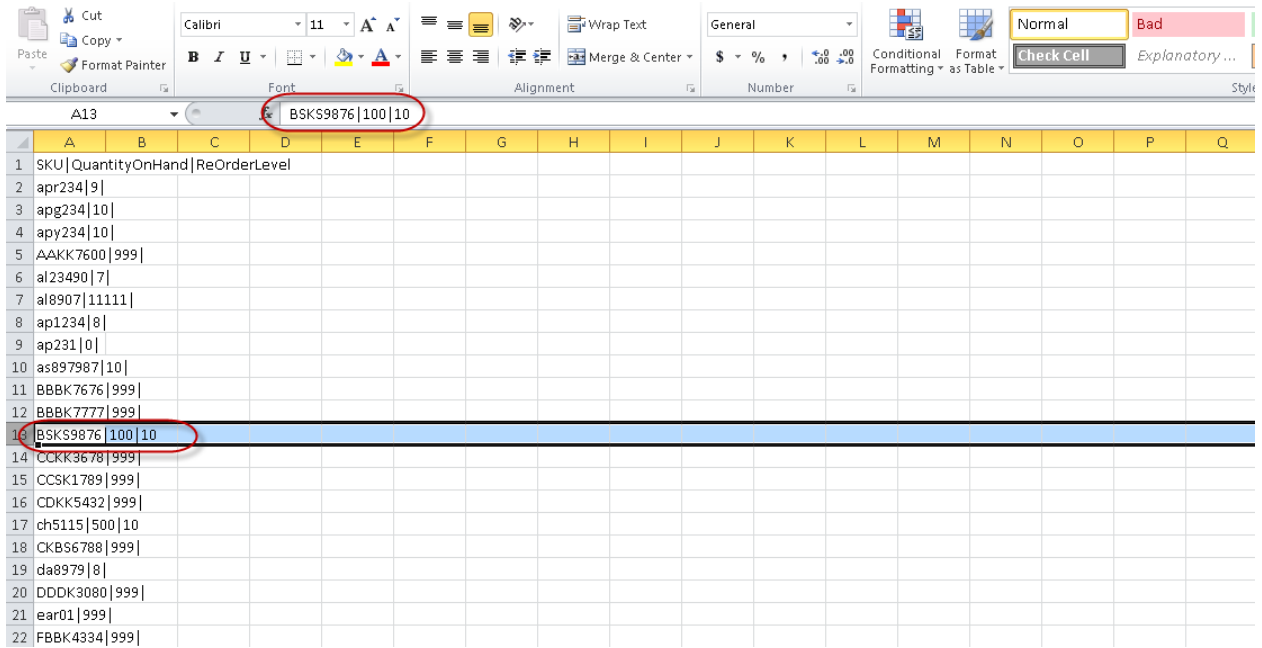
- Select the 'Delimited File Format' from File Type dropdown and hit the Save button.



- Open the downloaded file (having .csv extension) with Microsoft Excel.



- Here, as shown in the snapshot select the desired SKU of the product and update the 'Quantity On Hand' and 'Reorder Level' and save the excel file.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	SKU QuantityOnHand ReOrderLevel																
2	apr234 9																
3	apg234 10																
4	apy234 10																
5	AAKK7600 999																
6	al23490 7																
7	al8907 11111																
8	ap1234 8																
9	ap231 0																
10	as897987 10																
11	BBBK7676 999																
12	BBBK7777 999																
13	BSKS9876 100 10																
14	CCKK3678 999																
15	CCSK1789 999																
16	CDKK5432 999																
17	ch5115 500 10																
18	CKBS6788 999																
19	da8979 8																
20	DDDK3080 999																
21	ear01 999																
22	FBBK4334 999																

2) How to Import Inventory:

- Now, click on the Import Inventory link under Inventory section.

The screenshot displays the Multifront application interface. At the top, a navigation bar includes the Multifront logo and various icons for Dashboard, Setup, Inventory, Marketing, Orders, Vendors, Reports, Advanced, and Plugins. The user is logged in as 'admin12345'. Below the navigation bar, the 'Inventory' section is active, showing a list of options under both 'Export' and 'Import' tabs. In the 'Import' tab, the 'Import Inventory' link is highlighted with a red circle. The 'Export' tab lists options for Export Inventory, Export Pricing, Export Products, Export Attributes, Export SKUs, and Export Facets. The 'Import' tab lists corresponding options for Import Inventory, Import Pricing, Import Products, Import Attributes, Import SKUs, and Import Facets. Each option includes a brief description of the data columns that will be imported or exported.

- Upload the saved Excel file by clicking on the Upload button and click on Preview. Check the updated SKU, Quantity on Hand and Reorder Level in the Preview list.

MULTIFRONT®
Dashboard
Setup
Inventory
Marketing
Orders
Vendors
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Plugins

Import Inventory

Download
Download Sample Excel Link

Import File
Select File *

Inventory (1).csv

PREVIEW

SAVE

CANCEL

SKU	QuantityOnHand	ReOrderLevel
apr234	9	
apg234	10	
apy234	10	
AAKJ7600	999	
al23490	7	
al8907	11111	
ap1234	8	
ap231	0	
as897987	10	
BBBK7676	999	
BBBK7777	999	
BSK39876	100	10
CKK33678	999	

- Click on the Save button.

MULTIFRONT®
Dashboard
Setup
Inventory
Marketing
Orders
Vendors
Reports
Advanced
Plugins

Hello admin123456
Account
Support
Help
Log off

Data has been imported successfully.

Download
Download Sample Excel Link

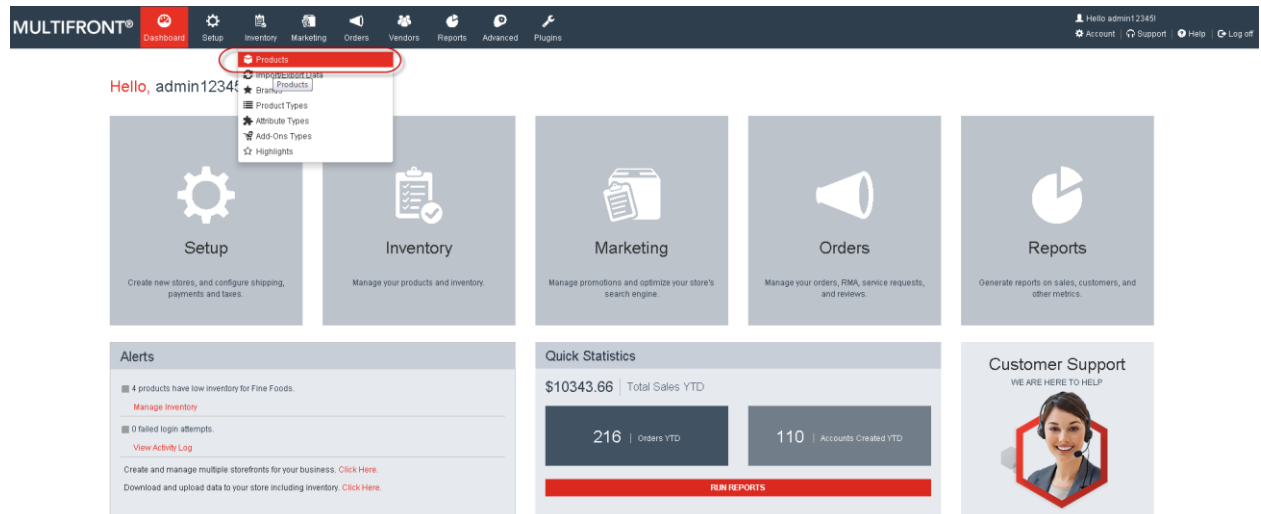
Import File
Select File *

PREVIEW

SAVE

CANCEL

- Now, click on Products under the Inventory link.



- Search for the SKU for which the changes were made and verify the 'Quantity On Hand' and the 'Reorder Level'.

